

The Andover Council on Aging Board (COAB) met in regular session on Thursday, April 10, 2014 at 8:00 am at The Center at Punchard, 30 Whittier Court, Andover, MA.

Co-Chair Ann Grecoe called the meeting to order at 8:06 am and on

ROLL CALL: Present were Don Robb, Mike Basile, Mike Roli, Ann Grecoe, Margaret O'Connor, Joan Fox, Stu McNeil, Joe Ponti and Jane Gifun. Absent was Kaye Devanna.

Also present were Kathy Urquhart, Director of Elder Services and Donna Morse, Executive Secretary of Elder Services.

Minutes

On MOTION by Joe Ponti, which was seconded by Mike Roli, it was voted to accept the March minutes as amended. On VOICE VOTE the MOTION was declared as PASSED UNANIMOUSLY.

Director's Report

Kathy Urquhart reported that an injunction had been filed to stop the Seder that was scheduled for April 7. The judge refused the injunction and the Seder was held. She also reported that Town Manager Buzz Stapczynski is working on a Standards of Participation for the Town, similar to what the Town of Action has created. The Center's current Standards will remain in place. Kathy asked if the Board would be interested in a joint meeting of the Commission on Disabilities, TRIAD and COAB. She reported that the Commission on Disabilities meets on a Wednesday evening at 6 pm and would look at upcoming dates and agendas. Kathy reported that the Open Meeting Law complaint had not been filed properly, it should have been sent to the Board's Co-Chairs. The Chairs' letter of response to the complaint has been sent to the Attorney General's office. She reported that there have not been any complaints about parking problems but she's keeping an eye on the situation. Signs are coming. It was suggested that traffic flow should be addressed.

Old Business

Committees - The Board reviewed the list of committees and members, making adjustments as needed. A Chairperson was chosen for each committee. Each Chair will meet with Don and Ann to review what each committee's responsibilities and expectations are.

Shining Star Committee - Chairperson Margaret O'Connor reported that the Shining Star Committee had met and chosen Kaye Devanna and Klara Vajda of St. Augustine's Parish as this year's recipients. The Awards will be presented at the Volunteer Reception on April 25.

Logo/Signage - Kathy Urquhart reported that she is working to find someone to make the changes the Board requested for the logo. It was suggested that the high school's art department be contacted.

Town Meeting - It was requested that an automated call be made to remind people to attend Town Meeting and contact The Center if they need transportation to the meeting. Kathy Urquhart suggested that now might be the time to push for Saturday Town Meetings.

SCRPT Program - Word is spreading that the SCRPT Program will be revamped with the request to increase the abatement to \$1,000. Don, Ann and Kathy agreed to meet to review the program, looking at how many hours the volunteers give and other details.

Furniture for the Café - Now that lunch is served on the left side of the cafeteria, Kathy Urquhart reported that she is looking at small bistro tables and chairs for the right side. There was some concern about the height of the chairs and whether or not there would be arms. Kathy agreed to see if samples could be acquired to see what would work.

Senior Citizens Discount Card (SCDC) Program - Most members had not heard of the program.

Art Display in the lobby - the feedback was that the students are talented but that the art is disturbing, violent and distressing. Kathy reported that several people have spoken to her about it.

New Business

Ann Grecoe reported that the visit to the Historical Society "Speak Easy" had been cancelled to lack of response.

Action Items Reviewed - Kathy Urquhart will contact the Commission on Disabilities to see when the combined meeting might be scheduled. Donna Morse will contact the school to see if the Art Department might be able to help with the logo. Jane Gifun will do posters about transportation to Town Meeting. Kathy will schedule an automated call about Town Meeting and transportation and contact Youth Services to see if their buses are available. Don Robb will email Dan McDuffie, ASCF president, to see if they might distribute a Town Meeting flyer supporting attending the meeting and the tax relief article. Don Robb, Ann Grecoe and Kathy Urquhart will meet to put together information on the SCRPT Program for the Board of Selectmen. Kathy Urquhart will look into samples of tables and chairs.

On MOTION of Jane Gifun and seconded by Joe Ponti, the meeting adjourned at 9:41 am.

The next meeting is May 8, 2014.

Respectfully Submitted,
Donna Morse
Recording Secretary